

**Highland Central School District**

**AGENDA**

Board of Education Meeting

Tuesday, November 17, 2015

5:00 pm Board Retreat

Executive Session to follow (Pending on Board Approval)

7:00 pm Open Meeting

To be held in the Board Room (E-32 @ High School)



**BOARD RETREAT (5:00 pm)**

Board will meet with District Leadership Team at the High School Cafeteria.

**EXECUTIVE SESSION** (Pending on Board Approval)

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

- The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**SPECIAL PRESENTATION**

Mohammed Kandeel (teacher of Arabic at Middle School) will do a demonstration lesson.

**PUBLIC COMMENTS:**

Any topic related to the agenda may be addressed except for personnel or specific student issues.

*The school board encourages public participation at its meetings. To allow for efficiency in conducting meetings and to give each speaker a fair opportunity to present his/her views the following shall apply to the public speaking portion of the agenda.*

- *Each speaker shall state their name;*
- *Any questions/concerns be submitted in writing with speaker's contact information (name/address/phone number);*
- *Each speaker shall be limited to a time ( approximately 10 minutes) which is agreed upon by the Board;*
- *The Board will not permit discussion involving individual personnel or students;*
- *Direct all remarks to chair. Community members may not poll individual Board members nor debate other community members in attendance.*

*Members of the community are encouraged to also present their comments in writing. Undue interruption or other interference with the orderly conduct of the Board of Education business will not be allowed. Defamatory or abusive remarks are always out of order.*

**ACCEPTANCE OF REPORTS:**

BE IT RESOLVED that the Board of Education acknowledges reviewing the following report(s):

- a) Board of Education Meeting Minutes – November 3, 2015
- b) Attendance Enrollment Report – Period 2 – October 1 – October 30, 2015
- c) Middle School and High School Extracurricular Reports from July 1, 2015-Nov. 13, 2015

**CURRICULUM AND INSTRUCTION:**

a) **Principal's Reports:**

Each month the Principals will report on important information and events occurring in their schools.

b) **Director of Student Services Report:**

Director of Student Services will report on operations of the Student Services Department.

c) **Approval of Committee on Special Education Minutes**

BE IT RESOLVED that the Board of Education hereby accepts the recommendations of the Committee on Special Education according to the minutes of the CSE meetings of October 9<sup>th</sup>, 14<sup>th</sup>, 19<sup>th</sup>, 26<sup>th</sup>, 27<sup>th</sup>, 28<sup>th</sup>, and November 2<sup>nd</sup>, 2015, and the amendment agreement no meetings of October 14<sup>th</sup>, 19<sup>th</sup>, 21<sup>st</sup>, 22<sup>nd</sup>, 26<sup>th</sup>, 27<sup>th</sup>, 2015, and authorizes the arrangements for such students' special education programs and services.

d) **Approval of Committee on Preschool Special Education**

BE IT RESOLVED that the Board of Education hereby accepts the recommendations of the Committee on Preschool Special Education according to the minutes of the CPSE meetings of October 20<sup>th</sup>, 2015, and the amendment agreement no meeting of November 3, 2015, and authorizes the arrangements for such students' special education programs and services.

**PERSONNEL:**

a) **Service Agreement**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached updated Personal Service Agreement for Danielle Garcia, Behavior Intervention Specialist, effective November 9, 2015.

b) **Leave Replacement**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following leave replacement:

Employee:	Kathleen Kurry
Position:	Teacher – Elementary School
Effective:	On or about January 31, 2016 for approximately 12 weeks
Purpose:	To replace Rebecca Dudar who will be on child-bearing leave

c) **Substitute Teaching Appointments**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached revised substitute teaching list with an Emergency Conditional Appointment consistent with SAVE legislation requirements.

d) **Non-Teaching Substitute Appointments**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached revised Non-Teaching substitute list with an Emergency Conditional Appointment consistent with SAVE legislation requirements.

**STUDENT REPRESENTATIVE COMMENTS**

**BUSINESS AND OPERATIONS**

a) **Uncollected Taxes**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, authorizes transferring the Uncollected Taxes for the 2015-2016 school year in the amount of \$1,534,034.47 to Ulster County.

**SUPERINTENDENT COMMENTS**

**ASSISTANT SUPERINTENDENT COMMENTS**

**BOARD OF EDUCATION:**

**New Business:**

a) **Middle School Trip**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the 8<sup>th</sup> Grade Middle School Trip to Boston, MA on April 27-April 28, 2016.

b) **Standard Work Day and Reporting**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby establishes the following standard work days for District Clerk and will report to the New York State and Local Retirement System based on time keeping system records or their record of activities.

c) **Audit Committee Report** – Discussion

d) **Food Service Program** - Discussion

e) **Correspondence** – Any correspondence received by the Board may be discussed.

f) **Future BOE Agenda Items**

**Old Business:**

a) **LAP Plan**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached Middle School Local Assistance Plan for the 2015-2016 school year

**PUBLIC COMMENTS:**

Any topic related to the agenda may be addressed except for personnel or specific student issues.

**EXECUTIVE SESSION: Anticipated upon Board approval**

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

1. \_\_\_\_\_ Matters which will imperil the public safety if disclosed;
2. \_\_\_\_\_ Any matter which may disclose the identity of law enforcement agent or informer;
3. \_\_\_\_\_ Information relating to current or future investigations or prosecution of criminal offices, which would imperil effective law enforcement if disclosed;
4. \_\_\_\_\_ Discussions regarding proposed, pending, or current litigation;
5.   x   Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
6.   x   The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
7. \_\_\_\_\_ The preparation, grading or administration of examinations;
8. \_\_\_\_\_ A proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

**ADJOURNMENT**

# Enrollment Report 2014-2015

Enrollment	J '04	J '05	J '06	J '07	J '08	J '09	J '10	J '11	J '12	J '13	J '14	J '15	S '15	O'15	N '15	D '15	JA '16	F '16	M '16	A '16	MY '16	J '16
K	136	121	145	113	136	128	139	111	148	154	136	115	134	134	0	0	0	0	0	0	0	
1	128	139	122	148	134	145	126	133	114	145	147	145	118	116	0	0	0	0	0	0	0	
2	128	138	147	125	146	135	134	132	137	118	144	146	142	143	0	0	0	0	0	0	0	
3	151	138	155	151	122	154	137	136	129	137	113	143	147	148	0	0	0	0	0	0	0	
4	133	146	144	151	149	133	153	137	133	129	131	109	146	147	0	0	0	0	0	0	0	
5	147	138	155	149	154	144	128	151	141	137	129	133	117	117	0	0	0	0	0	0	0	
HES	823	820	868	837	841	839	817	800	802	820	800	791	804	805	0	0	0	0	0	0	0	
6	170	143	138	153	154	151	147	121	155	138	137	129	139	140	0	0	0	0	0	0	0	
7	143	169	153	142	157	151	152	152	139	158	142	138	134	133	0	0	0	0	0	0	0	
8	152	142	167	148	143	152	147	155	150	136	162	141	138	139	0	0	0	0	0	0	0	
HMS	465	454	458	443	454	454	446	428	444	432	441	408	411	412	0	0	0	0	0	0	0	
9	164	170	151	184	154	151	168	149	159	153	135	162	140	138	0	0	0	0	0	0	0	
10	140	152	160	147	169	152	143	160	137	157	144	128	159	157	0	0	0	0	0	0	0	
11	145	151	148	154	133	165	144	137	162	128	142	133	130	127	0	0	0	0	0	0	0	
12	136	135	145	146	151	135	161	143	137	164	140	144	137	140	0	0	0	0	0	0	0	
HHS	585	608	604	631	607	603	616	589	595	602	561	567	566	562	0	0	0	0	0	0	0	
Sub-total	1873	1882	1930	1911	1902	1896	1879	1817	1841	1854	1802	1766	1781	1779	0	0	0	0	0	0	0	
Abilities First												2	2	2								
BOCES 1:12:1	13	8	6	7	6	0	1	0	1	1	0	2		1	1							
BOCES 1:6:1	11	9	7	3	5	5	8	3	2	1	0	0	0	0	0							
BOCES 1:6:2																						
BOCES 1:8:1	4	6	8	5	5	6	5	5	7	8	6	6	6	7								
BOCES A-PIE																						
BOCES X-Contract	4	2	4	5	3	5	7	9	7	7	11	14	13	14								
Center for Discovery	3	3	3	3	1	1	1	1	0	0	0	0	0	0								
CRC - Children's Rehab Center																						
Brookside	4	1	2	4	1	1	1	0	1	2	3	3	2	3								
Center for Spectrum Services-Kingston	1	1	2	3	2	2	3	3	4	5	7	6	8	8								
Summitt School													1	1								
Kevin G. Langan																						
Home Instruction	32	28	32	34	24	19	15	13	17	17	18	16	15	15								
Home Placed by CSE	5	3	1	0	1	1	0	0	0	0	0	0	0	0								
Hospital or Other Non-School	1	1	2	2	0	0	0	0	1	0	0	0	2	2								
Green Chimneys Residential																						
Greenburgh North Castle	0	0	0	0	0	0	0	0	1	1	2	2	1	1								
Private Placed by Parent	169	191	189	183	157	148	156	155	97	90	95	93	93	90								
*Tutoring	9	7	11	6	5	7	4	7	6	5	5	3	2	6								
Sub-total	254	259	266	258	229	216	219	211	158	148	155	160	148	149	0	0	0	0	0	0	0	
TOTALS	2127	2141	2198	2169	2131	2112	2098	2028	1999	2002	1957	1926	1929	1928	0	0	0	0	0	0	0	

Please note: Students in the tutoring line are already counted elsewhere in programs and, therefore, the tutoring numbers are NOT added into the totals.

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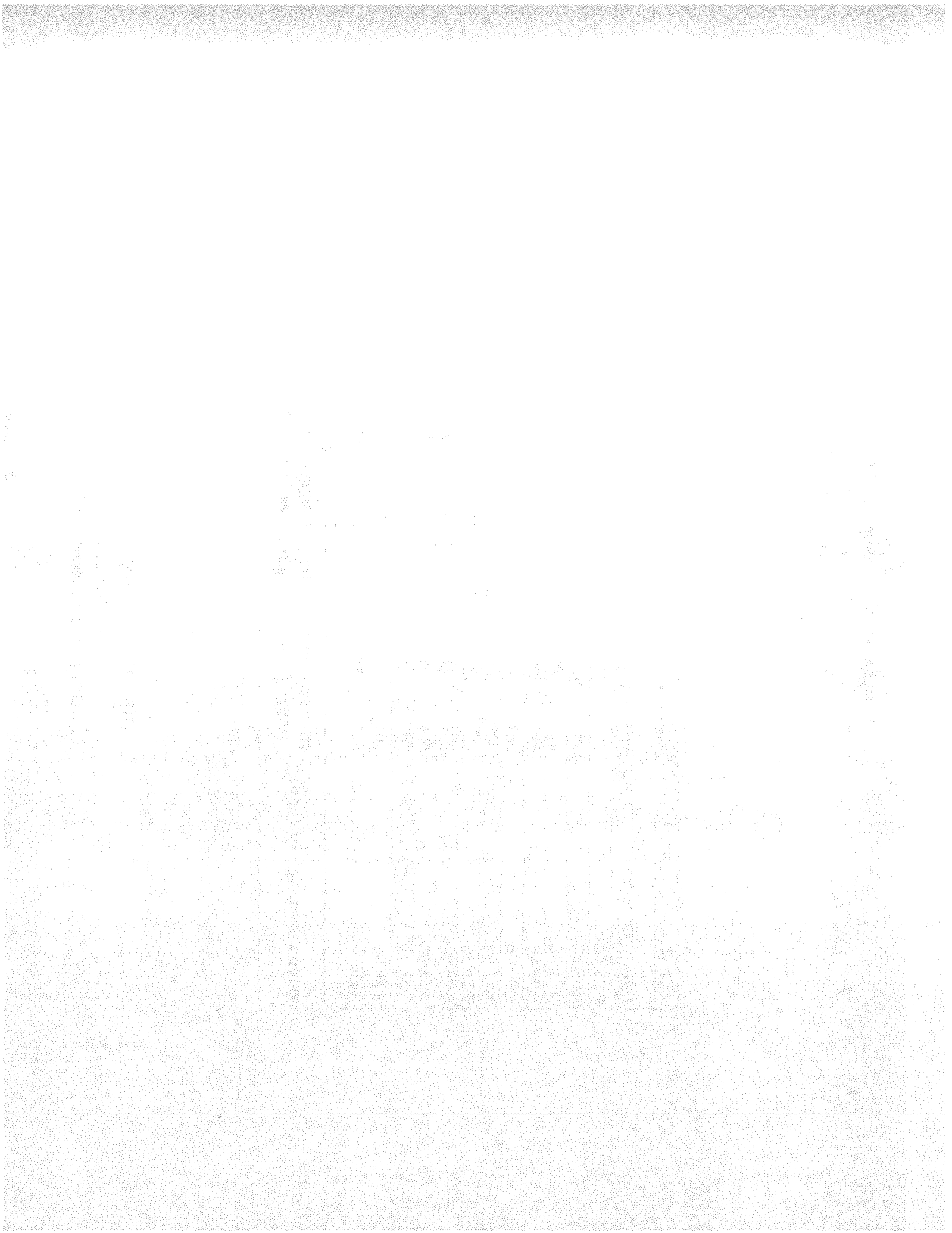
**Attendance Enrollment**  
**Period 2**  
**10/01/2015 to 10/30/2015**

Grade	Days in Session	Begin Enroll	Pupils Added	Pupils Left	End Enroll	Total Absent	Drop Outs	Percent Attend
K	21	133	1	0	134	118		95.81%
1	21	117	1	2	116	101		95.89%
2	21	142	1	0	143	63		97.90%
3	21	147	1	0	148	112		96.40%
4	21	146	1	0	147	123		96.02%
5	21	117	0	0	117	71		97.11%
6	21	139	1	0	140	96		96.73%
7	21	134	0	1	133	124		95.59%
8	21	138	1	0	139	149		94.90%
9	21	140	0	2	138	114		96.12%
10	21	157	0	0	157	186	1	94.36%
11	21	128	0	1	127	112		95.83%
12	21	138	2	0	140	239		91.87%
<b>Totals</b>		1776	9	6	1779	1608	1	95.73%

Highland Central School District

Student Services Office







## Attendance Report 2015-2016

Attendance		S '15	O '15	N '15	D '15	JA '16	F '16	M '16	A '16	MY '16	JU '16
	K	96.50%	95.81%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	1	96.35%	95.89%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	2	97.23%	97.90%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	3	97.02%	96.40%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	4	97.47%	96.02%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	5	97.17%	97.11%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	6	97.53%	96.73%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	7	96.60%	95.59%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	8	97.46%	94.90%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	9	97.01%	96.12%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	10	97.30%	94.36%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	11	97.93%	95.83%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	12	96.08%	91.87%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	<b>Average</b>	<b>97.05%</b>	<b>95.73%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Suspensions</b>											
HHS	OSS	1	5								
	ALC	5	6								
HMS	OSS	7	3								
	ALC	3	5								
HES	OSS	0	0								
	ALC	0	0								

\*OSS = Out of School Suspension

\*ALC = Alternative Learning Center, aka In School Suspension




# HIGHLAND CENTRAL SCHOOL DISTRICT

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Business Office, 320 Pancake Hollow Road, Highland, New York 12528

## Memorandum

To: Board of Education Members

From: Jill Greenland – Central Treasurer for Extracurricular Accounts 

Date: November 13, 2015

Re: Activity Accounts

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In accordance with Part 172.3 (b) of the Regulations of the Commissioner of Education, attached please find the Treasurer's Report of the High School and Middle School Extracurricular Accounts for the period ending November 13, 2015. Actual copies of receipts and payments are available upon request.

9:23 AM  
11/13/15  
Cash Basis

Highland High School  
**Balance Sheet**  
As of November 13, 2015

Nov 13, 15

**ASSETS**

Current Assets

Checking/Savings

HS Activity Account

HS Art Club	651.13
HS Baseball Club	505.00
HS Chorus	4,833.69
HS Class of 2016/Seniors	18,388.77
HS Class of 2017/Juniors	4,951.69
HS Class of 2018/Sophomores	738.83
HS French Club	6,681.02
HS Gay/Straight Alliance	451.00
HS Interact Club	1,781.69
HS Interest	3.41
HS Model UN Club	86.75
HS Multi-Cultural Club	247.14
HS National Honor Society	1,210.97
HS Peerleadership	858.62
HS S.A.D.D.	116.22
HS Student Council	4,231.85
HS Vegetarian Club	391.89
HS Washington Club	5.53
HS Yearbook	3,374.95
The Wall (Newspaper)	129.81
HS Activity Account - Other	-100.00

Total HS Activity Account 49,539.96

hs activity account in -14,000.00

Total Checking/Savings 35,539.96

Total Current Assets 35,539.96

**TOTAL ASSETS 35,539.96**

**LIABILITIES & EQUITY**

Equity

HS Opening Bal Equity	58,260.12
HS Retained Earnings	-40,352.10
Net Income	17,631.94

Total Equity 35,539.96

**TOTAL LIABILITIES & EQUITY 35,539.96**

9:24 AM  
11/13/15  
Cash Basis

**MIDDLE SCHOOL ACTIVITY FUND**  
**Balance Sheet**  
**As of November 13, 2015**

	Nov 13, 15
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Middle School Activity Account	
Dignity For All Club - GSA	164.66
Girls of Tomorrow, Today	605.16
Interest	0.93
National Junior Honor Society	437.14
School Store	162.06
Ski Club	145.51
Student Council	4,123.44
Yearbook	3,895.06
Total Middle School Activity Account	9,533.96
Total Checking/Savings	9,533.96
Total Current Assets	9,533.96
<b>TOTAL ASSETS</b>	<b>9,533.96</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Opening Bal Equity	12,981.13
Retained Earnings	-2,002.26
Net Income	-1,444.91
Total Equity	9,533.96
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>9,533.96</b>



**HIGHLAND ELEMENTARY SCHOOL**  
**Principal's Report**  
**November 12, 2015**

**Enrollment:**

K: 134	1 <sup>st</sup> : 118	2 <sup>nd</sup> : 143	3 <sup>rd</sup> : 148	4 <sup>th</sup> : 1467	5 <sup>th</sup> : 117
Total: 807 (as of 11/12/2015)					

**SAFETY Drills:**

We have completed a school-wide Lockdown Drill and all required fire drills for the fall. We will conduct four fire drills in the spring. On Thursday, November 5<sup>th</sup> we participated in the county-wide emergency evacuation drill. Parents received a letter in the days leading up to the drill encouraging them to have all children ride buses that day. We fashioned our drill as a 'rapid dismissal' drill. All students were accounted for by bus prior to the buses arriving and we dismissed them as the buses arrived.

**Local Assistance Plan (LAP):**

The elementary school is optimistic that our efforts through the recent review of our program has paid off as we are no longer required to file a Local Assistance Plan with the State Education Department for our Special Education program. With that said, we remain committed to reviewing the data from various resources to strengthen all program opportunities for our students. As requested by the Board of Education, here is a list of items that may have contributed to our school being removed from the SINI designation:

- A portion of most grade level coordinator meetings has been dedicated to reviewing targeted data
- Cross grade level meetings occur to discuss how programmatic shifts are accomplished so gaps are not created
- Special Education Coordinators meet monthly with their respective grade level colleagues to review data collected from reading and mathematics assessments
- Instructional strengths and weaknesses noted during the APPR process were reviewed by administrators with specific teachers. Monthly discussions with grade level coordinators highlighted best practices and professional development ideas were generated from the needs shown
- Technology integration has been encouraged with targeted supports for students with specialized needs – this also gives teachers data to use when planning targeted lessons
- A revision to our RTI (IST) process – data is continually collected and reviewed at weekly meetings and interventions are proposed to track progress
- Math curriculum maps were heavily focused upon in the prior year. We are now re-focusing on ELA curriculum maps.
- Teaching assistants have received training in the use of technology and behavioral supports to better assist in the classrooms
- Workshops in Explicit Instruction were held by the BOCES Special Education School Improvement Specialist (SEIS) during the LAP phases. This was followed up by the SEIS when classroom visitations were made. Conversations were held on how to strengthen practices when noted.
- School Social Worker and Psychologist provided trainings in behavior management (PBIS, Responsive Classroom, 1, 2, 3 Magic) for staff and parents
- Data Walls were introduced in the Spring to track reading progress of students – this allows teachers to have conversations about all students at a grade level and make informed decisions about targeted supports to move students along
- Every staff member was involved in a series of faculty/curriculum meetings where survey data from the faculty was reviewed and action plans were developed that helped guide the grade levels in their work with the students
- This list is in no way exhaustive of all the effort that the elementary faculty and staff has put forward to help our school be removed from the LAP.



**APPR:**

The evaluation process is underway at the elementary school. We have completed twenty-seven announced observations at the elementary school.

**Positive Behavior Interventions & Supports (PBIS):**

We have incorporated themes for each of the months to make the PBIS work interactive. For instance, **GRATITUDE** is the theme for November and students have been asked to think about ways in which they are grateful for something. Additionally, there is a large poster in our main hallway where students can record their thoughts for others to read and reflect upon.

**PTA:**

- PTA held their first book club meeting. It was heavily attended by students in grade 4 & 5.
- The leadership of the PTA will attend a Grade Level Coordinators meeting to strengthen the partnership between the organization and our teachers.
- PTA introduced a new line of Spirit Wear this month. Clothing items have the Husky Logo and the new hashtag #TheHuskyHowl prominently displayed.

**Playground Committee:**

The HES Playground Committee held a basket social on Friday, October 23<sup>rd</sup>. They have reported a profit of approximately \$3300.

**Attendance/Tardies:**

We have sent twenty-nine letters to families where the seven day absence threshold has been met. Two letters have been sent to families where the fourteen day absence threshold has been met. Additionally, we continue to meet families in the morning as students are dropped off close to/after the start of the day to encourage student arrival to happen before the designated 9:05 am start time. We have added a reminder to our monthly calendar that school begins promptly at 9:05 am.

**PBIS/DASA:**

We had Joakim Lartey from Ulster BOCES in this week to speak with our fifth grade students about positive behaviors and the importance of the Dignity for All Students Act. This came out of some issues that arose early in the year at the fifth grade level. Joakim will spend more time with fifth graders in the coming months – students enjoyed his presentation.

**Upcoming Events:**

Parent/Teacher Conferences – Monday, November 23 (5:45pm – 6:00pm)

Parent/Teacher Conferences - Wednesday, November 25 (8:00am – 11:00am)

HES PTA Meeting – Monday, December 7 (6:30pm)

HES Winter Concert – Monday, December 14 (6:30pm)

**Highland Middle School  
Principal's Report  
November 13, 2015**

Enrollment:	11/13/15	Staffing:	Teachers	Support Staff	
6 <sup>th</sup> grade:	140	Full time HMS:	37	Teacher Assistants:	7
7 <sup>th</sup> grade:	133	Full time travel:	4	Teacher Aides:	3
8 <sup>th</sup> grade:	<u>139</u>	TCLP Grant:	1		
Total:	412	Part Time:	2	Monitors:	3

**Calendar:**

<b>November 19</b>	<b>Written Spelling Bee</b>
<b>November 23</b>	<b>8<sup>th</sup> grade Field trip to movie Suffragette</b>
<b>November 24</b>	<b>Evening parent conferences</b>
<b>November 25</b>	<b>Day parent conferences</b>
<b>December 15</b>	<b>Oral Spelling Bee</b>

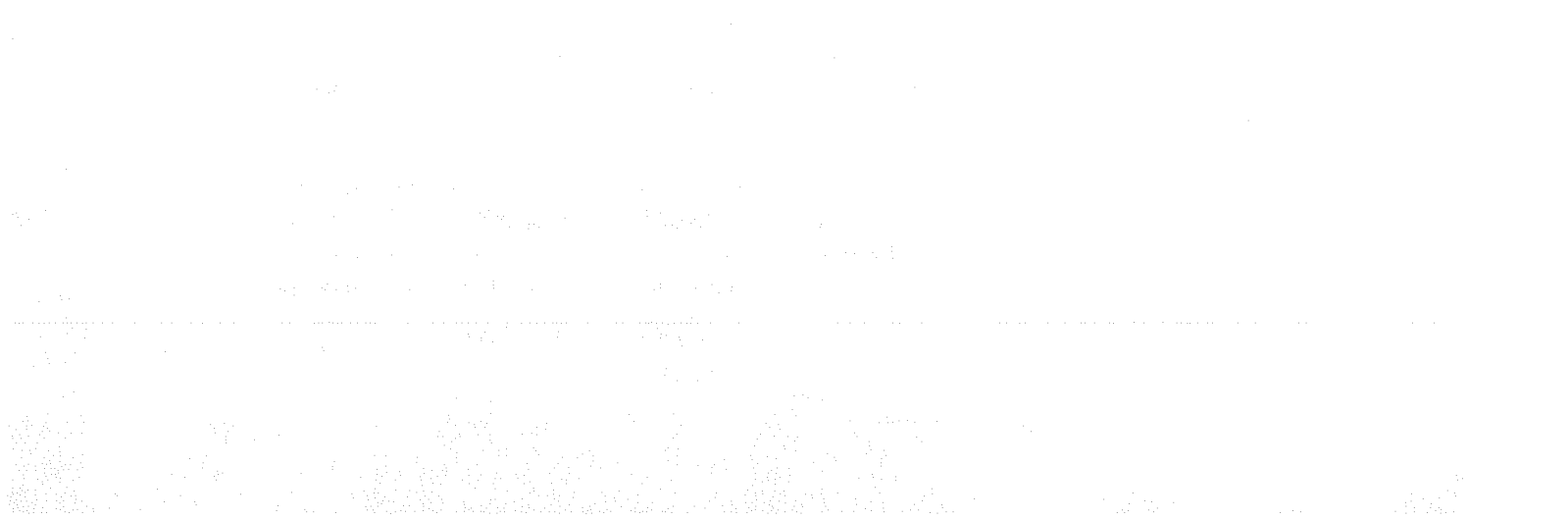
**CURRICULUM WRITING:** I have worked with Sarah and representative from NY Learns to design the format in which we will collect and display the curriculum writing being done by the HMS faculty. It is very exciting to see the level of work being completed. After we wrap up our second unit, I would be happy to bring some of the work completed and review it with you. Additionally, I have included an article that Barry Ranalli shared with me recently. It succinctly states how important the combination of skills and knowledge are to learning. This is one of the goals of our unit writing. To take an important skill such as being able to determine the meaning of a word in context, and teach it while teaching content rich material. Not an easy task, but one we are starting to get the hang of.

**TEACHERS OF CRITICAL LANGUAGE GRANT:** Mr. Kandeel will attend the BOE meeting on the 17<sup>th</sup> to present a basic lesson in Arabic, discuss his program and curriculum and the progress he has seen so far this school year.

**PBIS:** Our Girls club, will start next week.

**LAP:** Our Local Assistance Plan (LAP) is pretty much ready to go. Soon it will be presented to you for your review and hopeful approval. It concentrates on students with disabilities in the area of mathematics. Several activities listed in the LAP are already well under way. For example, on November 4th, we held a parent night to provide information about our math program. Over 50 parents attended and their feedback was very positive. Another activity was to further train our staff on the use of the IST process. A staff development expert in this area came to the school and went through a process which has since been used to discuss students, their particular needs, and strategies to help that teacher be successful with that student. This process allows for deep discussion about an individual student and pulls on the expertise of all teachers to solve student difficulties.

**FIELD TRIPS:** If you get a chance to come into the school, you will see in the display case current student art work. It is quite well done. Completed in Art class with Ms. Osburn, these students painted landscapes from our field trip surrounding the River of Dreams book read and incorporated into our curriculum. If I can bring a couple pieces of work to the BOE meeting, I will be happy to share them.



# Highland High School Principal's Report November 12, 2015

## Student Mobility Between 10/16/2015 – 11/12/2015

	Freshmen	Sophomore	Junior	Senior
Exited	0	0	1	1
Entering	0	0	0	1

## Enrollment As of 10/15/2015

Grade	Class of ...	# Enrolled		
Freshmen	2019	138		
Sophomore	2018	157		
Junior	2017	127		
Senior	2016	138		
Total Enrollment		560		

## Staffing As of 9/11/15

Teachers - HTA	#	Support Staff - HELPA	#
Teachers	36.0	Teaching Assistants	3
Full Time Travel	0.8 Music	Full Time Monitor	1
	0.5 ESL	Part Time Monitor	1 (Lunch/Hourly)
		Secretarial	3

## Upcoming Calendar Events

Date	Event	Time
December 1 <sup>st</sup>	Wizards	7:00 p.m.
December 3 <sup>rd</sup>	Financial Aid Night	6:30 p.m.
December 4 <sup>th</sup> – 6 <sup>th</sup>	Canada Trip	
December 8 <sup>th</sup>	Snow Date Financial Aid Night	6:30 p.m.
December 16 <sup>th</sup>	H.S. Winter Concert	6:30 p.m.
December 18 <sup>th</sup>	High School End of Third Marking Period	
December 21 <sup>st</sup>	Snow Date Winter Concert	6:30 p.m.
December 24 <sup>th</sup> –		
January 1 <sup>st</sup>	Winter Break	
January 4 <sup>th</sup>	Classes begin	
January 18 <sup>th</sup>	No School      Martin Luther King Day	

## High School Mobility from 7/1/15 to 9/11/15

*The chart below is intended to give a snapshot of student movement:*

New Entrants came from:	Exited Students went to:
1 – Rondout	1 – Poughkeepsie
	1 – BOCES

### **AP Biology and Psychology Field Trip**

On Friday, October 23, HHS students enrolled in AP Biology and AP Psychology attended a Genetics Conference presented by Dr. Sam Rhine in Ridgewood, New Jersey. Dr. Rhine's presentation provided in-depth analysis and multiple perspectives of emerging research and studies in genetics. Dr. Rhine's presentation emphasized the the future of regenerative medicine and its applications. Dr. Rhine recognized our students for their stellar attention and scholarly demeanor during the nearly four hour presentation. Dr. Rhine challenged our students to continue the critical task of adding to the promising work that has begun on the final frontier of the Human Genome Project.

### **Cross Curricular Field Trip**

On October 29, 73 students attended a field trip to Lake Minnewaska. This was a cross-curricular field trip open to all HHS students. Art students had the opportunity to draw and sketch the landscape. Science students learned about Minnewaska State Park's flora, fauna and environment. Health students counted calories burned through physical exertion. Social Studies students learned about the park's history. Photography students captured the park's beauty.

### **VAP Laptops**

HHS received 10 laptops from Ulster BOCES. The laptops were purchased through the Virtual Advanced Placement grant. The VAP grant has ended therefore HHS received a distribution of laptops because we had students participate in UC BOCES VAP online courses during the three year grant.

### **Bard Model United Nations**

25 students are traveling to Bard College for the second annual conference. Our students will be representing the perspectives of individual nations from around the world. The topic for debate in the general assembly will be the international safety of journalists.

### **American Heart Association**

The American Heart Association has provided us with nine hands only CPR kits. In addition we have received lesson plans for teaching hands only CPR and a facilitators guide to training. These resources will help us to once again train all of our students during national heart month which is February.

### **National Honor Society**

On Sunday November 1<sup>st</sup> the HHS Honor Society held a roadway cleanup on Route 9W on the stretch by Hannaford and the Mid-Hudson Bridge. Mr. Heath and Mrs. Pesano arranged for each student to have a safety yellow HHS Honor Society shirt to wear during such service learning activities. The students collected over 75 pounds of garbage.

### **SUNY New Paltz Library Visit - Composition II**

Composition II students visited Sojourner Truth Library on October 29th. They worked with Information Specialist Math Laudicina on information literacy, data base access and library information science. This is a mandatory visit for the completion of this course. Students receive invaluable experience learning to access resources.

### **Freshman PSAT**

On November 10th, 80 freshmen sat for the PSAT 8-9. The purpose of this test is to familiarize students with the process and experience of the SAT.

### **College Information Night**

On November 12, the guidance department hosted a college information night. The purpose of the evening was to create awareness of the search, application and selection process.

# Highland Central School District

Office of Student Services, 320 Pancake Hollow Road, Highland, NY 12528

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Director of Student Services

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## Director's Report November 17, 2015

### Special Education Enrollment (District/out-of-District)

K	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>	Total
14/3	11/4	17/2	19/2	22/3	13/1	16/3	25/3	22/4	14/5	22/3	19/2	13/6	227/41

**PBIS:** Reminder that there is a District Wide PBIS Meeting on Thursday, November 19<sup>th</sup>, and the group would love to have someone from the Board attend if you are available.

**Annual Review Planning and Budgeting** – We are beginning to schedule our out of district students for their annual reviews and for planning for the budget process. This involves going to visit some of the programs to see if there are students who need program changes or are ready to return to district. We also identify any students expected to graduate. While we have a very intensive process to determine where our students will be placed and what expenses this will entail and we have been very accurate in the past, this is an unpredictable business as families can move in or out of the district and significantly impact our numbers.

**October Snapshot:** We have been working on running all of our October Snapshot reports in IEP Direct and identifying any errors and making corrections. This data is uploaded to the state system along with all the other BEDS data. It is crucial that the data is correct as our state aid and IDEA grant funding is based on this data. All errors on the CSE and CPSE Exception report must be address until the report runs. With NO ONE on it. Love that feeling when you get to that point. Then the data has to align with the export from School Tools.

**IEP Direct:** My office and the CSE chairpersons attended IEP Direct training to learn about new updates. It is always an information packed session enabling us to get clarification and get our questions answered. For the half Superintendent's conference day, elementary special educators and related service staff worked on two IEP Direct webinars – one on tips and tricks and one on the new progress monitoring feature. The high school special ed staff did a webinar on the CDOS credential and what info needs be included in IEP Direct. We still need to get the rest of the staff to view the progress monitoring webinar.

### Attachments: (see next page for links)

- Update from Patrick Boyd

In a *safe* and *caring* learning environment, we *inspire* students to make connections, *think* critically and become *productive* global citizens who *create* legacies that make our community *proud*.  
Students are our priority.

- This 2 Year Old with Down Syndrome is Breaking Down Stereotypes Around Child Modeling <http://www.upworthy.com/this-2-year-old-with-down-syndrome-is-breaking-down-stereotypes-around-child-modeling?c=tpstream>
- Dear Teacher: Heartfelt Advice for Teachers from Students [https://www.youtube.com/watch?v=ITMLzXzgB\\_s](https://www.youtube.com/watch?v=ITMLzXzgB_s)
- Brain Labs: A Place to Enliven Learning <http://www.edutopia.org/blog/brain-labs-enliven-learning-lori-desautels>

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# Highland Central School District

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Barbara E. Chapman, Director of Student Services

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November 9<sup>th</sup>, 2015

Dear Members of the Highland Central School District Board of Education,

I would like to thank the Highland Central School District Board of Education for allowing me the opportunity to serve as an Administrative Intern in the Department of Student Services and at Highland Elementary School. I would like to update you on some of the tasks I have been working on this school year:

- Creating an ad for an Additional Parent Member position for CSE and CPSE
- Updating our Student Services Webpage
- Attending Elementary School Curriculum Nights and providing parent support
- Member of interview committees
- Staff Guidelines for supporting Transgender and Gender Non-Conforming Students
- Organization of data for K-12 classified students
- Analyzing student performance data for Students with Disabilities
- Providing support to our District-Wide PBIS team
- Development of new Emergency Evacuation Drill at the Elementary School
- Working with CSE/CPSE Chairpersons to improve efficiency and communication
- Creating new protocol for CSE Initial Eligibility Meetings
- Leading special education faculty workshops on IEP Direct
- Providing daily support to the Director of Student Services and Elementary School Administration

These experiences have been truly valuable and meaningful. I am grateful for this opportunity and I look forward to continuing to serve the Highland Central School District.

Sincerely,

Patrick Boyd  
Special Education Teacher/Administrative Intern

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